

# Building Construction Inspector I

## DEPARTMENT OF NEIGHBORHOOD SERVICES

**THE PURPOSE** of the position of Building Construction Inspector is to inspect City structures to make certain that they comply with State codes and City ordinances. Vacancies can occur in the Construction Section and in the Condemnation Section of DNS.

### **ESSENTIAL FUNCTIONS:**

- Research commercial building codes, UDC codes, and ordinances, for determining compliance;
- Investigate and resolve referrals and service requests from citizens, alderpersons, and other departments;
- Identify faulty or inadequate construction methods or code violations during on-site inspections;
- Draft and send to owners legally enforceable orders to correct conditions in cases of noncompliance;
- Explain code violations and other issues to owners of buildings or businesses and to professionals;
- Advise owners or professionals on how to correct violations or construction related problems;
- Inspect structures during construction, remodeling, or repair, to ensure compliance with codes **(Construction)**;
- Testify in municipal court against owners of buildings for failure to correct violations of the codes **(Construction)**;
- Inspect vacant buildings that are dilapidated, fire damaged or in such disrepair as to be dangerous and unfit for human habitation for possible condemnation action **(Condemnation)**;
- Inspect condemned structures allowed to be repaired during remodeling or repaired to ensure compliance with codes **(Condemnation)**;
- Prepare and testify at Standards and Appeals Commission and Circuit Court for condemnation orders that are appealed **(Condemnation)**;
- Inspect demolition sites to insure compliance with codes

### **THE MINIMUM REQUIREMENTS:**

1. **Five years** experience as a certified building construction inspector, journey-level carpenter, journey-level mason, journey-level steam-fitter, journey-level sheet-metal worker, construction superintendent or contractor.

**OR**

A **Bachelor's degree (4 year)** in architecture, engineering, building construction, or a closely related field from an accredited college or university **and one year** of experience in building construction or a comparable field.

**OR**

An **Associate's degree (2 year)** in architecture, engineering, building construction or a related field from an accredited college or university **and three years** of experience in building construction or a comparable field.

**OR**

An equivalent combination of the **five-year** training and experience period may be accepted (Code enforcement experience will be considered only for the time period it is accompanied by Wisconsin Department of Commerce certification as a Commercial Building Inspector and UDC-Construction Inspector, to a maximum of three years of the required experience.)

2. *Certification by the Wisconsin Department of Commerce as a Commercial Building Inspector, UDC-Construction Inspector, and HVAC Inspector of 1 and 2-family dwellings **within 6 months of appointment.***
3. *Persons hired must conform to a uniform dress code prescribed by the department. A clothing allowance, as provided for in the appropriate labor contract, may be provided.*
4. Valid driver's license and availability of a properly insured personal automobile for use on the job (car allowance provided), at time of appointment and throughout employment.
5. Residence in the City of Milwaukee within 6 months of appointment and throughout employment.

### **KNOWLEDGE AND SKILLS REQUIRED:**

- ❖ Skill in recognizing violations of all applicable building and zoning codes;
- ❖ Skill in reading and interpreting working drawings, plans, blueprints and specifications;
- ❖ Skill in inspection methods and materials of construction in building projects;
- ❖ Knowledge of building construction practices and techniques;
- ❖ Knowledge of mechanical and structural concepts as they apply to buildings;
- ❖ Knowledge of methods and materials used in building construction projects;
- ❖ Skill in preparing analytical reports on compliance with standards and codes;
- ❖ Skill in communicating orally and in writing with owners, contractors, architects, engineers & public officials;
- ❖ Skill in establishing and maintaining good interpersonal relationships;
- ❖ Skill in calculating and making practical use of mathematical formulas.

**THE CURRENT SALARY RANGE (549) IS \$48,478 to \$56,935 annually.**